**IEEE New South Wales Section**

**201th Executive Committee Meeting**

A meeting of the IEEE Executive Committee will be held as indicated below:

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| **Date:** | Tuesday, 06 February 2005 |
| **Time:** | 7:00 pm – 9:00pm |
| **Place:** | Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20 |

The entrance is off Westbourne Avenue St Leonards, running east off the Pacific Highway. Enter via the staff gate, advise security guard over the intercom that you are attending an IEEE meeting in A-block. Enter Block A behind the cafeteria building.

**AGENDA**

**Agenda Page Nos** | **Draft Resolutions**

**APOLOGIES**

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

*1. **STARRING OF ITEMS**

***The Secretary will receive requests for the starring of additional items.***

2. **MINUTES OF PREVIOUS MEETING**

***to adopt the minutes of the 199th Executive Committee Meeting held on Monday, 07th November 2005 as a correct record.***

3. **BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED**

Action 15/2005 ***Ian Boyd and John Robinson to establish formal communication with Anthony Lees regarding his obligation to produce an audited account for the PICA conference.***

Action 16/2005 ***Ian Boyd and John Robinson to write to Anthony Lees and give him 3 months time to produce an audited account for the PICA conference.***

4. **CORRESPONDENCE**

5. **TREASURER'S REPORT**

6. **CHAIRMAN'S FORUM**

7. **COMMITTEE ELECTION**

8. **COMMITTEE REPORTS**

**CIRCUIT REPORT**

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT
8.3 PROFESSIONAL ACTIVITIES
8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES
8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS
8.8 HISTORIAN

**9. AFFINITY GROUPS**

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

**10. CHAPTER REPORTS**

10.1 COMPUTER
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS
10.7 LEOS

**11. CONFERENCES**

11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K]**.**
11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement]**.**
11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].

**12. OTHER BUSINESS**

**13. URGENT BUSINESS**

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

**14. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be held on Monday 06 Feb 2006, at Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20**.** The agenda closing date is 5pm on the last working day before the meeting.

**IEEE EXECUTIVE COMMITTEE DISTRIBUTION LIST FOR AGENDAS**

**IEEE NSW SECTION EXECUTIVE COMMITTEE**

*Current Membership* 19

**QUORUM** 7

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**MEMBERS**

| | |
|---|---|
| Graeme Gwilliam | Chair |
| David Burger | Vice Chair |
| David Tien | Secretary |
| Ian Boyd | Treasurer / Professional Activities |
| Trevor Bird | Nominations / Presiding Officer |
| Stephanie Boyd | Chair Computer Chapter / Student Activities |
| Karu Esselle | Educational Activities |
| Eddie Fong | Circuit Editor |
| Walter Lachs | Fellow Search |
| Lakshmi Narasimhan | Corresponding Member |
| Bruce Poon | Membership Development |
| Faz Rahman | Power Elec/Indust. Elec/Indust. Applic Chapter Chair |
| Sam Reisenfeld | Comms/SigProc Chapter Chair |
| John Robinson | PES Chapter Treasurer |
| Ananda Sanagavarapu | Member |
| Graham Town | Chair AP/MTT |
| Jim Vasseleu | Awards and Recognition/Life Members |
| Sampath S. Windsor | Gold Affinity Group Chair |
| Ramutis Zakarevicius | Historian |

**IEEE New South Wales Section**

**199th Executive Committee Meeting**

Minutes of the 199th Executive Committee Meeting, Monday, 07 November 2005, Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

**PRESENT**

| | |
|---|---|
| David Tien | Secretary / Presiding Officer |
| Eddie Fong | Circuit Editor |
| Stephanie Boyd | Chair Computer Chapter / Student Activities |
| John Robinson | PES Chapter Treasurer |
| Graham Town | Chair AP/MTT |
| Jim Vasseleu | Awards and Recognition/Life Members |
| Ramutis Zakarevicius | Historian |

**APOLOGIES**

| | |
|---|---|
| Graeme Gwilliam | Chair |
| David Burger | Vice Chair |
| Ian Boyd | Treasurer / Professional Activities |
| Trevor Bird | Nominations / Presiding Officer |
| Sam Reisenfeld | Comms/SigProc Chapter Chair |
| Karu Esselle | Educational Activities |
| Walter Lachs | Fellow Search |
| Bruce Poon | Membership Development |
| Faz Rahman | Power Elec/Indust. Elec/Indust. Applic Chapter Chair |
| Ananda Sanagavarapu | Member |
| Sampath S. Windsor | Gold Affinity Group Chair |

**OPENING**

The Presiding Officer opened the meeting at 7:06 pm.

1. **STARRING OF ITEMS**

2. **BUSINESS ARISING FROM THE MINUTES**

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3. **MINUTES OF PREVIOUS MEETING**

   ***The IEEE NSW Section Executive Committee agreed that the minutes of the 198th Executive Committee Meeting held on Monday, Monday, 10 October 2005 at the School of Information Technology, Charles Sturt University, Bathurst were a correct record. Moved John Robinson, 2nd Stephanie Boyd, carried.***

4. **CORRESPONDENCE**

   ***Due to the limited capacity at the NSW Section level, the Section is unable to get involve in the setting up of new Chapters. This decision will be passed on to parties who have made such requests.***

5. **TREASURER'S REPORT**

***Details of the budget was circulated by Stephanie Boyd on behalf of Ian Boyd.***

***Acceptance of Treasurer's report: moved David Tien, 2nd, John Robinson, carried.***

**6. CHAIRMAN'S FORUM**

- ***Chair was away and a report will be given at the AGM to be held two weeks later.***

**7. CIRCUIT REPORT**

**8. COMMITTEE REPORTS**

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT

***The latest statistics were circulated by Bruce via email.***

8.3 PROFESSIONAL ACTIVITIES
8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES

***The committee decided that, in the future, only the final year students will be offered free membership.***

8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS
8.8 HISTORIAN

**9. AFFINITY GROUPS**

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

**10. CHAPTER REPORTS**

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10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

***There hasn't been any expression of interests from the members to take the role of Chair and to form a committee. The Chapter will be closed.***

10.7 LEOS

***The new chapter is in the process of forming a committee.***

**11. CONFERENCES**

11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K]**.**
11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement]**.**
11.3 CREATE REALITY: CONFERENCE ON SPACIAL INFORMATION (CRCSI 2007) [no financial involvement].

***The name of CREATE REALITY: CONFERENCE ON SPACIAL INFORMATION (CRCSI 2007) has been changed to INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007)***

**12. OTHER BUSINESS**

**13. FOR YOUR INFORMATION**

**14. URGENT BUSINESS**

**15. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be the AGM to be held on Friday 25 November 2005, 7:00pm at the Atrium, Greengate Hotel, Corner of Pacific Hwy & Grenngate Rd, Kilara, NSW**.** The AGM dinner will be held at 8pm.

**CLOSURE**

There being no further business, the Presiding Officer declared the meeting closed at 24:40.