**IEEE New South Wales Section**

**202nd Executive Committee Meeting**

A meeting of the IEEE Executive Committee will be held as indicated below:

| | |
|---|---|
| **Date:** | Monday, 06 March 2006 |
| **Time:** | 7:00 pm – 9:00pm |
| **Place:** | Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20 |

The entrance is off Westbourne Avenue St Leonards, running east off the Pacific Highway. Enter via the staff gate, advise security guard over the intercom that you are attending an IEEE meeting in A-block. Enter Block A behind the cafeteria building.

**AGENDA**

**Agenda Page Nos** | **Draft Resolutions**

**APOLOGIES**

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

*1. **STARRING OF ITEMS**

***The Secretary will receive requests for the starring of additional items.***

2. **MINUTES OF PREVIOUS MEETING**

***to adopt the minutes of the 201st Executive Committee Meeting held on Monday, 06th February, 2006 as a correct record.***

3. **BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED**

Action 17/2005 ***The Chair would like to give more financial freedom to Chapters – formula will be discussed.***

4. **CORRESPONDENCE**

5. **TREASURER'S REPORT**

6. **CHAIRMAN'S FORUM**

7. **CIRCUIT REPORT**

8. **COMMITTEE REPORTS**

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT
8.3 PROFESSIONAL ACTIVITIES

8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES
8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS
8.8 HISTORIAN

**9. AFFINITY GROUPS**

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

**10. CHAPTER REPORTS**

10.1 COMPUTER
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 LEOS

**11. CONFERENCES**

11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K]**.**
11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement]**.**
11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].
11.4 Conference support request from CSU, IT FUTURES: SOCIAL AND CULTURAL CONTEXTS (ITFOC2007) [no financial involvement].

**12. OTHER BUSINESS**

Financial request: to attend R10 – from David Tien.

**13. URGENT BUSINESS**

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

**14. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be held on Monday 06 March 2006, at Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20**.** The agenda closing date is 5pm on the last working day before the meeting.

**IEEE EXECUTIVE COMMITTEE DISTRIBUTION LIST FOR AGENDAS**

**IEEE NSW SECTION EXECUTIVE COMMITTEE**

*Current Membership* 19

**QUORUM** 7

---

**MEMBERS**

| | |
|---|---|
| Graeme Gwilliam | Chair |
| David Burger | Vice Chair |
| David Tien | Secretary |
| Ian Boyd | Treasurer / Professional Activities |
| Stephanie Boyd | Chair Computer Chapter / Student Activities |
| Karu Esselle | Educational Activities |
| Eddie Fong | Circuit Editor |
| Walter Lachs | Fellow Search |
| Lakshmi Narasimhan | Corresponding Member |
| Bruce Poon | Membership Development |
| Faz Rahman | Power Elec/Indust. Elec/Indust. Applic Chapter Chair |
| Sam Reisenfeld | Comms/SigProc Chapter Chair |
| John Robinson | PES Chapter Treasurer |
| Ananda Sanagavarapu | Member |
| Graham Town | Chair AP/MTT |
| Jim Vasseleu | Awards and Recognition/Life Members |
| Sampath S. Windsor | Gold Affinity Group Chair |
| Ramutis Zakarevicius | Historian |
| Tony Zaglas | Chair Power Engineering |

**IEEE New South Wales Section**

**201st Executive Committee Meeting**

Minutes of the 201st Executive Committee Meeting, Monday, 06 February 2006, Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

**PRESENT**

| | |
|---|---|
| Graeme Gwilliam | Chair / Presiding Officer |
| David Burger | Vice Chair |
| David Tien | Secretary |
| Eddie Fong | Circuit Editor |
| Jim Vasseleu | Awards and Recognition/Life Members |
| Ramutis Zakarevicius | Historian |
| John Robinson | PES Chapter Treasurer |
| Tony Zaglas | Chair Power Engineering |
| Walter Lachs | Fellow Search |
| Filita Barker | Invited visitor |

**APOLOGIES**

| | |
|---|---|
| Ian Boyd | Treasurer / Professional Activities |
| Stephanie Boyd | Chair Computer Chapter / Student Activities |
| Trevor Bird | Nominations / Presiding Officer |
| Sam Reisenfeld | Comms/SigProc Chapter Chair |
| Karu Esselle | Educational Activities |
| Bruce Poon | Membership Development |
| Faz Rahman | Power Elec/Indust. Elec/Indust. Applic Chapter Chair |
| Ananda Sanagavarapu | Member |
| Sampath S. Windsor | Gold Affinity Group Chair |

**OPENING**

The Presiding Officer opened the meeting at 7:06 pm.

**1. STARRING OF ITEMS**

**2. BUSINESS ARISING FROM THE MINUTES**

*The IEEE NSW Section Executive Committee agreed that the minutes of the previous Executive Committee Meeting were a correct record. Moved Jim Vasseleu, 2nd Tony Zaglas, carried.*

**3. MINUTES OF PREVIOUS MEETING**

Action 15/2005 ***Ian Boyd and John Robinson to establish formal communication with Anthony Lees regarding his obligation to produce an audited account for the PICA conference. [Completed]***

Action 16/2005 ***Ian Boyd and John Robinson to write to Anthony Lees and give him 3 months time to produce an audited account for the PICA conference.***

***Anthony Lees will finish the auditing of the past accounts, the results will come in a matter of weeks. [Completed]***

## 4. CORRESPONDENCE

## 5. TREASURER'S REPORT

*Details of the budget were circulated by Zak on behalf of Ian Boyd.*

*Acceptance of Treasurer's report: moved David Tien, 2nd, John Robinson, carried.*

## 6. CHAIRMAN'S FORUM

- *Status of Tripartite Agreement: There is no agreement to the agreement at this stage, the old agreement has expired.*
- *We will look at the prioritise list during the next meeting.*
- *The visit by RAB and TAB was very successful.*
- *The Chair would like to give more financial freedom to Chapters by tracking their unspent budget and carry it into successive years.*
- *Call for interests for Section members to attend this year's R10 meeting.*
- *There is an urgent need to create a Senior Member Allocations co-ordinator to facilitate members' upgrade request.*

## 7. CIRCUIT REPORT

- *The deadline for the next Circuit is coming Friday (10 Feb, 2006). Please contact Eddie to add details into the coming Circuit.*

## 8. COMMITTEE REPORTS

8.1 FELLOW SEARCH [Walter]
8.2 MEMBERSHIP DEVELOPMENT [Bruce Poon]
8.3 PROFESSIONAL ACTIVITIES [Ian]
8.4 EDUCATIONAL ACTIVITIES [Kuru]
8.5 STUDENT ACTIVITIES [TBA - ]
8.6 AWARDS AND RECOGNITION [Jim]
8.7 NOMINATIONS [Jim]
8.8 HISTORIAN [David B/Zak]

## 9. AFFINITY GROUPS

9.1 GOLD AFFINITY GROUP[TBA]
9.2 LIFE MEMBER ACTIVITIES[Jim]

## 10. CHAPTER REPORTS

10.1 COMPUTER [TBA]
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES[]
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

*There hasn't been any expression of interests from the members to take the role of Chair and to form a committee. The Chapter will be closed.*

10.7 LEOS

*The new chapter is in the process of forming a committee.*

## 11. CONFERENCES

11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K]**.**

11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement]**.**

11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].

**12. OTHER BUSINESS**

**13. FOR YOUR INFORMATION**

**14. URGENT BUSINESS**

Request from Sam Reisenfeld receivied: (1) Robert M. Gray (Stanford Univ) (23-28 March 2006), The NSW Section to Share local airfare, pay for local accommodation, meals, and car rental. (Digital Speech and the Internet Protocol, A Survey of Quantization) Total request: $925 (calculation submitted via email). (2)Distinguished Lecture by Prof C.C. Jay Kuo (Multimedia Signal Processing), 5-8 April 2006, total request: US$750.

Committee decided to support the above requests in principal, but stated that there is a need to have a support formula in the future. Moved Walter Lachs, 2nd David Tien, carried.

**15. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be held on Monday 6 March 2006, at 7.00pm Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20**.** The agenda closing date is 5pm on the last working day before the meeting.

**CLOSURE**

There being no further business, the Presiding Officer declared the meeting closed at 21:40.