**IEEE New South Wales Section**

**211st Executive Committee Meeting**

A meeting of the IEEE Executive Committee will be held as indicated below:

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|---|---|
| **Date:** | Monday, 6 November 2006 |
| **Time:** | 7pm – 10pm |
| **Place:** | Northern Sydney Institute of TAFE, Gore Hill Campus, Library |

The entrance is off Westbourne Avenue St Leonards, running east off the Pacific Highway. Enter via the staff gate, advise security guard over the intercom that you are attending an IEEE meeting in A-block. Enter Block A behind the cafeteria building.

**AGENDA**

**Agenda Page Nos** | **Draft Resolutions**

**APOLOGIES**

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

***1. STARRING OF ITEMS**

***The Secretary will receive requests for the starring of additional items.***

**2. MINUTES OF PREVIOUS MEETING**

***to adopt the minutes of the 210th Executive Committee Meeting held on Monday, 07th November 2005 as a correct record.***

**3. BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED**

Action 15/2005 ***Ian Boyd and John Robinson to establish formal communication with Anthony Lees regarding his obligation to produce an audited account for the PICA conference.***

Action 16/2005 ***Ian Boyd and John Robinson to write to Anthony Lees and give him 3 months time to produce an audited account for the PICA conference.***

- ***AGM 24 Nov 2006 locations.***
- ***New South Wales - Australia Section, Embs Chapter Petition***
- ***Reimbursement of IEEE Expenses: a cheque request payable to A/Prof Sam Reisenfeld in the amount of $1,246.40***

**5. TREASURER'S REPORT**

**6. CHAIRMAN'S FORUM**

**7. CIRCUIT REPORT**

**8. COMMITTEE REPORTS**

8.1 FELLOW SEARCH
8.2 MEMBERSHIP DEVELOPMENT
8.3 PROFESSIONAL ACTIVITIES
8.4 EDUCATIONAL ACTIVITIES
8.5 STUDENT ACTIVITIES
8.6 AWARDS AND RECOGNITION
8.7 NOMINATIONS
8.8 HISTORIAN
8.9 WEB MASTER

**9. AFFINITY GROUPS**

9.1 GOLD AFFINITY GROUP
9.2 LIFE MEMBER ACTIVITIES

**10. CHAPTER REPORTS**

10.1 COMPUTER
10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
10.6 LEOS

**11. CONFERENCES**

11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K]**.**
11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement]**.**
11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].
11.4 IT FUTURES: SOCIAL AND CULTURAL CONTEXTS (ITFOC2007) [no financial involvement]
11.5 Conference support request: Re: 2008 IEEE CIS and RAM conferences

**12. OTHER BUSINESS**

**13. URGENT BUSINESS**

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

**14. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be held on first Monday in September 2006, at the University of Newcastle, details to be

advised.

**IEEE New South Wales Section**

**211th Executive Committee Meeting**

Minutes of the 211th Executive Committee Meeting, Monday, 9 October 2006, School of Information Technology, University of Wollongong.

**PRESENT**

| | |
|---|---|
| Graeme Gwilliam | Chair / Presiding Officer |
| Philip O. Ogunbona | Member/ HOS, SIT, University of Wolllongong |
| David Tien | Secretary |
| Ian Boyd | Treasurer |
| Stephanie Boyd | Chair / Computer chapter |
| Bruce Poon | Membership Development |

**APOLOGIES**

| | |
|---|---|
| David Burger | Vice Chair |
| Eddie Fong | Circuit Editor |
| Sam Reisenfeld | Comms/SigProc Chapter Chair |
| Tony Zaglas | Chair Power Engineering |
| Karu Esselle | Educational Activities |
| Ian Boyd | Treasurer / Professional Activities |
| John Robinson | PES Chapter Treasurer/Secretary |
| Faz Rahman | Power Elec/Indust. Elec/Indust. Applic Chapter Chair |
| Stephanie Boyd | Chair Computer Chapter / Student Activities |
| Ananda Sanagavarapu | Chair/AP/MTT |
| Filita Barker | Invited visitor |
| Graham Town | Chair/LEOS |
| Jim Vasseleu | Awards and Recognition/Life Members |
| Rob Menegon | Web Master |
| Ramutis Zakarevicius | Historian |
| Walter Lachs | Fellow Search |

**OPENING**

The Presiding Officer opened the meeting at 11:00am.

1. **STARRING OF ITEMS**

2. **BUSINESS ARISING FROM THE MINUTES**

   *The IEEE NSW Section Executive Committee agreed that the minutes of the previous Executive Committee Meeting were a correct record. Moved Ian Boyd, 2nd Stephanie Boyd, carried.*

3. **MINUTES OF PREVIOUS MEETING**

   - *Reimbursement: /Prof Sam Reisenfeld has been reimbursed for the cost of distinguished lecture programme.*

**4. CORRESPONDENCE**

**5. TREASURER'S REPORT**

**6. CHAIRMAN'S FORUM**

- A new chapter EMBS will be formed in NSW Section.
- IEEE Ocean Conference will be held in Sydney in May 2010.
- A new chapter OES will be formed in NSW Section and the North Queensland Section.
- Newly elected Director of Region 10 has appointed 6 people from within Australia on the new committee.
- Section has passed a motion to nominate Graeme Gwilliam to be the Vice Chair of IEEE Australian Council. Moved David Tien, seconded Ian Boyd, carried.

**7. CIRCUIT REPORT**

**8. COMMITTEE REPORTS**

8.1 FELLOW SEARCH [walter]
8.2 MEMBERSHIP DEVELOPMENT [bruce poon]
8.3 PROFESSIONAL ACTIVITIES [Ian]

- After the AGM in November the newly elected Chair will appoint a person to resolve the problems associated with Joint Lecture Program.
- The Section Committee in 2007 will be asked to focus on fostering a stronger link between industry and academia in the areas of joint research and development and ARC funding applications.

8.4 EDUCATIONAL ACTIVITIES [Kuru]
8.5 STUDENT ACTIVITIES [Stephanie Boyd]

- Section committee has approved the request from Charles Sturt University Student Branch to set up a bank account. Initial funding will be provided by the Section to assist the CSU Student Branch to carry out their activities.
- HQ will be informed so the future reimbursement will be directly deposited into this account.

8.6 AWARDS AND RECOGNITION [Jim]
8.7 NOMINATIONS [Jim]
8.8 HISTORIAN [David B/Zak]
8.9 Web Master [Rob Menegon]

**9. AFFINITY GROUPS**

9.1 GOLD AFFINITY GROUP[TBA]
9.2 LIFE MEMBER ACTIVITIES[Jim]

**10. CHAPTER REPORTS**

10.1 COMPUTER [Stephanie Boyd]

10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES[]
10.3 COMMUNICATIONS/SIGNAL PROCESSING
10.4 POWER ENGINEERING [Tony Zaglas]
10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
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11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].

**12. OTHER BUSINESS**

**13. URGENT BUSINESS**

**14. NEXT MEETING**

The next meeting of the IEEE Executive Committee will be held on Monday, Monday, 6 November 2006, at 7:00pm at the North Sydney TAFE.

**CLOSURE**

There being no further business, the Presiding Officer declared the meeting closed at 14:35.

Recorded and approved by David Tien
Secretary
IEEE NSW Section